

**Meeting details and agenda for the 37th meeting of the  
Ocean Facilities Exchange Group (OFEG); Bergen – 9<sup>th</sup>/10<sup>th</sup> Nov 2016**

**Meeting Dates & Time:**

9<sup>th</sup> Nov : 1200 – 16:30

10<sup>th</sup> Nov : 0900 – 12:00

**Meeting venue:**

Bergen Maritime Museum

[http://bsj.h.uib.no/wordpress/?page\\_id=25&lang=en](http://bsj.h.uib.no/wordpress/?page_id=25&lang=en)

**Attendees:**

Juanjo Danobeitia, Colin Day, Erica Koning, Klas Lackschewitz, Miki Ojeda, Per Nieuwejaar, Odd-Jarle Pollen, Johnny Ytreland, Olivier Quedec, Barbara Tanner, Natalie Clark, Doreen Roessler

**Accommodation:**

Augustin Hotel, Bergen

<https://www.google.no/maps/dir//hotel+augustin/@60.3960078,5.2476358,12z/data=!3m1!4b1!4m8!4m7!1m0!1m5!1m1!1s0x463cfc1cc3b9f91f:0x9fb9def337626edf!2m2!1d5.317675!2d60.3960262>

**Dinner Venue 9th Nov:**

Restaurant 1877

<https://www.google.no/maps/dir//restaurant+1877/@60.3919973,5.3014164,12.5z/data=!4m8!4m7!1m0!1m5!1m1!1s0x463cfea7b616cf67:0xbc50c3f336284aef!2m2!1d5.3267268!2d60.3958943>

Agenda**9<sup>th</sup> Nov 2016**

<b>Time</b>	<b>Item</b>	<b>Presenter</b>	<b>Papers</b>
1200	Coffee/Tea/Light Lunch		
1215	Welcome and Introductions	Day	
	Approval of Minutes and Matters arising	Day	36 <sup>th</sup> OFEG Minutes
	Update of the OFEG activity document and barter balances	All Partners	OFEG Activity document OFEG Barter Balances
	OFEG web site: View barter ship & equipment, and equipment access process text on web site to agree and confirm accuracy	Day	<a href="http://www.ofeg.org">www.ofeg.org</a>
1330	Cruise Planning Software	Day/Koning	<a href="http://www.marinefacilitiesplanning.com">www.marinefacilitiesplanning.com</a> Update and progress report
1530	Review of barter requests	All partners	Proposed barter cruises
1630	IMR Polar code presentation & discussion	IMR	IMR ppt
1700	End of Day 1		
2000	Dinner: 8pm Venue: Restaurant 1877		

**10<sup>th</sup> Nov**

<b>Time</b>	<b>Item</b>	<b>Presenter</b>	<b>Papers</b>
0900	Coffee and Tea		
0915	OFEG cruise programmes 2016/2017	All partners	On-Line programmes
	Feedback on recent delivered barter cruises	All partners	Post cruise review documents
	Discussion over adding new members to OFEG	All partners	
	Update contact list	Day	Contact list
	Proposal and discussion on moving OFEG-TECH to the Spring meeting	Erica	
1200	Lunch -End of Day 2		

**Meeting dates**

The Group has two meetings a year: a two-day meeting in the Spring and a one-day meeting in the Autumn. The date(s) for meetings are set well in advance to ensure that as many members as possible can attend. Meeting dates can only be changed at late notice if all members can attend on the proposed new date(s) and no one is financially disadvantaged by the change.

Future meeting venues/dates:

Spring 2017: France	Autumn 2017: Texel
Spring 2018: Spain	Autumn 2018: UK
Spring 2019: Norway	Autumn 2019: Germany

**Barter exchange enquires protocol:**

Barter exchange enquires should only come from OFEG members (see contact details above), and any barter exchange enquiries from members of the science community should be directed back to the appropriate national OFEG member.